



Uploaded document . Sl. No.	Name of the Document	Uploading file format	Permitted file size	Is the upload mandatory or not
1.	X class / SSC Certificate (or) X class/SSC Certificate combined marks memo	.jpg/.jpeg	200kb; Not exceeding A4 size	Mandatory for all the candidates
2.	X class / SSC Mark Sheet marks / grades / points for the candidates having certificate and marks memo separately (or) X Class/SSC additional Marks Memo having marks / grades / points for candidate having two marks memos being qualified in single attempt	.jpg/.jpeg	200kb; Not exceeding A4 size	Mandatory in case of candidate having X class/SSC certificate without marks/grades/points (or) Additional marks memo in case of candidate having more than one marks memo for being qualified in more than one attempt.
3.	DOB proof if DOB is not in the X class / SSC Mark Certificate/ SSC Marks Memo (or) X Class/SSC 2 <sup>nd</sup> additional Marks Memo having marks / grades / points for candidate having two marks memos being qualified in single attempt	.jpg/.jpeg	-do-	Mandatory in case of DOB not available in SSC mark memo (or) additional marks memo if the candidate is having more than two marks memos for being qualified in more than one attempt.
4.	Computer Certificate	.jpg/.jpeg	200kb; Not exceeding A4 size	Certificate may also be submitted to the Engaging authority at the time of

				appointment if got selected.
5.	Community Certificate	.jpg/.jpeg	200kb; Not exceeding A4 size	Mandatory for all categories (SC/ST/OBC/EWS) except for Un Reserved category. OBC certificate should be in the form of CG approved Creamy Layer Certificate / EWS Certificate
6.	Photo	.jpg/.jpeg	50kb; 200x230 pixels preferable	Mandatory for all the candidates.
7.	Signature	.jpg/.jpeg	20kb; 140x60 pixels preferable	Mandatory for all the candidates.
8.	Certificate of Disability	.jpg/.jpeg	200kb; Not exceeding A4 size	Mandatory for PH Candidates.
9.	Certificate of Transgender	.jpg/.jpeg	200kb; Not exceeding A4 size	Mandatory for Transgender Candidates.

#### IMPORTANT INSTRUCTIONS:

The Engaging Authority of each post reserves the right to modify or cancel the notification of a post at any time without assigning any reason. Candidates should note that once the details of Registration or of application are submitted the details cannot be modified or altered. No such requests will be entertained at any level.

This document is computer generated no signature is required.

Queries of candidates related to notification may be given to

Help Line number: 079 - 25506240

Email: gujgdsrect@gmail.com

(અનુસંધાન પાના નંબર ૩ ઉપરનું ચાલુ)

#### Stages of Recruitment Process

- \* On-line Application
- \* On-line Exam (Exam centers will be in all over Gujarat)
- \* After completion of the Exam, the candidates can view provisional Question/Answer Key and if any objection, the same can be raised on payment of Fees within 3 days on publishing the same.
- \* If any objections are received, same will be put up before subject experts for review.
- \* Upon completion of above, the result and provisional merit list along with final answer key will be published on our website www.gsecl.in
- \* The candidates will be called for documents verification and pre-employment medical examination considering the vacancies and roster position. Intimation in this regard shall be given on their registered mail only.
- \* Final selection list will be prepared and appointment orders shall be issued to eligible candidates accordingly.
- \* The validity of selection list will be one year from the date of publishing the provisional merit list.

#### Terms & Conditions

##### A. On-line Application

1. Candidates who have passed/completed their B.Sc. on the date of application and meeting with all the criteria may only apply.
2. Candidates are required to apply On-line Application only through www.gsecl.in
3. The candidates shall have to generate application number by registering On-line by filling up the On-line Application Form and follow step by step instructions.
4. The link for On-line Application will open from 30.12.2020. Interested candidates meeting with above criteria may apply "On-line" on or before 19.01.2021 before 06.00 P.M.
5. Candidates are requested to apply only if they are fulfilling requisite criteria. Since, we are not seeking all the documents at the time of application; candidate has to doubly ensure that he fulfills all the requisite criteria.
6. All the documents of selected Candidates shall be verified at appropriate stage and if found not fulfilling any criteria, his candidature shall be cancelled immediately and his shortlisting in selection list shall not be a ground for claiming employment/ recruitment.

7. Candidates who have completed all the task of On-line Application process shall only be considered for further selection process.
8. COVID-19 Guidelines to be followed while coming for On-line exam All Candidates must have to follow the guidelines of GoG & GoI for social distancing & other pertaining to COVID-19 which is published from time to time by Government.
9. The question paper for the On-line exam shall be consisting of 100 questions and the paper shall be of 100 marks. There shall be negative marking system and 1/4th mark for each wrong answer shall be deducted to arrive at total marks scored.
10. If applications are received in large nos. then exam will be held in multiple batches/sessions and candidates' score shall be normalized as per normalization formula attached herewith.
11. The Management reserves the right to short-list, select and reject any candidates for On-line Exam as the case may be for selection.
12. The selection for the above posts will be on the basis of marks obtained in On-line Exam and subject to reservation rules, documents verification and pre-employment medical examination.
13. The Management reserves the right to cancel the Selection List at any time at its sole discretion, without assigning any reasons thereof.
14. Important: The candidates are requested to visit on www.gsecl.in for regular updates / notices related to the recruitment process. The GSECL does not owe any responsibility in this regard, if candidate fails to note latest updates, no claims shall be entertained.

#### Help Desk

For any query you may contact on our Help Desk No. 022 - 62507720 which will be available between 10 am to 6 pm on working days. You may also send an E-mail for your query on recruit.gsecl@gebmail.com.

#### INFORMATION ABOUT ON-LINE APPLICATION

On-line application form will be available on company's web site.

Candidates may **log on: www.gsecl.in**

**Online submission of application commences 30th December, 2020**

**Last date for on-line submission of application 19th January, 2021**

**Important Dates : The last date of on line application is 19 th January, 2021 06.00 p.m.**

General Knowledge of Gujarati is essential.

**For all other details, visit <https://www.gsecl.in/career/>**